

**Everett School Employee Benefit Trust**  
**Agenda**  
**October 3, 2018 – Special Meeting**  
**Community Resource Center**  
**Port Gardner Room B**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the September 19, 2018 Meeting**
- 4. Consultant Report – Sean White**
  - Approve plan renewals and rates for upcoming fiscal year
- 5. Upcoming October Agenda Items**
  - ✓ Approve annual budget (Trustees)
  - ✓ Approval of audit by independent auditor (Darla)
  - ✓ Plan documents are finalized (Sean/Randi)
  - ✓ Open enrollment update (Randi)
  - ✓ Investment summary review (Jayson)
  - ✓ Annual investment policy review and recommendations (Jayson)
  - ✓ Review performance of investment manager(s) (Jayson)
- 6. Adjournment**

Next Regular Meeting  
October 17, 2018 – 4:00 p.m.  
CRC – Port Gardner Room B